



**FUNCTION AND CONFERENCE  
VENUE**



**CONTACT**

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## *Wedding and Function Indemnity Form*

**The following should be clear to you, signed and faxed with a copy of the deposit slip or EFT payment, to**

1. Catering is exclusively done by AMEL – no outside caterers may be used.
2. Only VREDE Wines are allowed on the premises.
3. Final figures of guests should be sent to Amanda Krüger of AMEL no later than 10 days prior to the function.
4. AMEL prepares the food and do the cleaning of the booked venue. Preparation of the venue is done on the day before the function. If outside decorators are used, the decorations should reach the venue no later than the day prior to the function.
5. Outside decorators should remove their equipment the Monday after a weekend function or the day after for a midweek function, between 08h00 and 11h00.
6. If the function is cancelled within 30 days before the set date, you will still be liable for the total cost of the function.
7. Reservations will only be confirmed when the non-refundable deposit of R..... is paid. No exceptions!
8. The venue is set to close on 00h30. A fee of R500 per hour or part of an hour will be charged thereafter.
9. Music will be allowed to play until 24h00.
10. You are responsible for the music, serviettes, table cloths, chair covers, overlays, flowers, seating plan, name cards, candles, unless otherwise organised with AMEL at an additional cost.
11. No candles to be used directly on table cloths.
12. Breakage and damage to any part of the property will be charged for.
13. AMEL prefers to co-ordinate the entire function at an additional cost. For more information, contact either Amand Krüger or Elise Coetzer.

Guests attend this establishment at their own risk.

The proprietor, its agents and or its employees shall not be liable for the guests hereby waive and abandon any claims of whatever nature including but not limited to that for theft, injury, loss of damage of whatever nature, against the proprietor, whether arise from the proprietor's default, negligence or otherwise.

The guests, in addition to the aforesaid, hereby indemnify the proprietor against any claims which may arise from whatever nature, whether arising from the proprietors default, negligence or otherwise.

I, (please print name) .....  
am familiar with the terms and conditions stated.

A deposit of R..... is paid in:

- Cash
- Bank deposit
- Cheque
- Electronic Payment

**BANKING DETAILS:**

Name of account: AMEL  
Bank: ABSA  
Type of account: Cheque  
Account number:



**FUNCTION COORDINATORS AND CATERERS  
FOR THAT PERSONAL TOUCH**